

RAINOW PARISH PLAN

Minutes: Meeting No. 8

Minutes of Meeting No. 8 of the Rainow Parish Plan Steering Group.

Monday 12th September 2005, at the Rising Sun Inn

Chair: Alan Brett

Present: Ian Brammer
Ken Butler
Bob Langstaff
Colin Pickford
Richard Leigh
Judy Wilkinson
Iain Townley
Steve Rathbone

<p>7/01 Apologies for Absence</p> <p>Received from Katherine Hall, David Pickford and Sheila Brammer.</p>	<p>Action</p>
<p>7/02 Minutes of Meeting No. 7</p> <p>Accepted as a correct record</p>	
<p>7/03 Matters Arising</p> <p>R Langstaff has contacted the Mother's Union, who will arrange a date for him to speak on the Parish Plan.</p> <p>Spreadsheet still needed from Gary Roebuck, who is also to speak to the PTA.</p> <p>IB and SB to speak to Tony Nichol re: heading up the Leisure Focal Group in the absence of Zach and Dave Wilcox.</p> <p>RL is to contact NC to confirm the make up of the Traffic Focal Group.</p>	<p>GR</p> <p>IB /SB</p> <p>RL / NC</p>
<p>7/04 Membership</p> <p>The Steering Group welcomed two new volunteers, Jenny Kelly and Clare Foat. Both Jenny and Clare will join the Leisure Focal Group and Clare will also join the Services Group</p>	<p>JK / CF</p>

<p>7/05 Process timetable</p> <p>There has been some slippage which will be addressed</p> <p>7/06 Treasurer's Report and Financial Issues</p> <p>The following payments were approved by the meeting and the cheques were signed.</p> <table data-bbox="558 541 993 636"> <tr> <td colspan="2">Payments for Approval:</td> </tr> <tr> <td>Mail Boxes etc: Questionnaire copying.</td> <td>£88.13</td> </tr> <tr> <td>Mail Boxes etc: Needs Questionnaire.</td> <td>£37.68</td> </tr> <tr> <td>Rainow Institute: Hire of Hall. 4 July.</td> <td>£21.00</td> </tr> </table> <p>There are two more payments to be made to Mail Boxes etc. RL will give the details to Helena Crutchley.</p> <p>The bank balance is £2605.38</p> <p>7/07 Focal Group Reports</p> <p>Services KB outlined the issues identified and under consideration. The degree of investigation and action will be based on the degree of questionnaire response.</p> <p>Community policing School Vandalism Home Watch Mobile Telephony Recycling Mobile Library Bus Service Dog Fouling Traffic issues – revision of speed limits. (in conjunction with Traffic Focal Group).</p> <p>Countryside CP spoke on countryside issues. A meeting of the Focal Group will be held soon. KB outlined some of the features of the KRIV project which could impact on the considerations of the Countryside Focal Group.</p> <p>KB was asked if he could arrange for somebody from the KRIV project to address the Steering Group.</p> <p>Economic IB said that the main features under discussion in his Focal Group were</p> <ul style="list-style-type: none"> • Shop • Farmer's Market • Business communication • Affordable Housing. 	Payments for Approval:		Mail Boxes etc: Questionnaire copying.	£88.13	Mail Boxes etc: Needs Questionnaire.	£37.68	Rainow Institute: Hire of Hall. 4 July.	£21.00	<p>RL</p> <p>Services FG</p> <p>Country- side FG</p> <p>Economic FG</p>
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<p>Social & Community JW gave an overview of the subjects under consideration by the Social and Community Focal Group. These were:</p> <ul style="list-style-type: none"> • Communications, particularly an all-embracing village publication with guaranteed blanket delivery. The magazine distributed in Sutton is to be examined as a possible prototype. • Organised village events. • Promotion and proliferation of village clubs • Information leaflets • Heritage features 	Social FG
<p>Leisure This Focal Group needs forwarding urgently. Much research needs to be done on the idea of a Communal open air site in the village. AB will speak to David and Zach Wilcox.</p>	Leisure FG
<p>Traffic AB will speak to NC re progress.</p>	NC / AB
<p>Workplan for Focal Groups A timetable will be firmed up at the Draft Plan Meeting.</p>	AB / RL IB
<p>7/08 Needs questionnaire</p> <p>Copies of all Needs Questionnaires received have been handed to all Focal Group Leaders. RL will see that any further questionnaires that come in will be dealt with in the same way.</p>	RL
<p>7/09 Draft Plan</p> <p>A meeting of a sub-group to begin the draft plan is to be held on Thursday 15th. This group will also consider the timing, print run size and quality of the final report.</p>	AB / IB RL
<p>7/10 Public Relations</p> <p>A further public meeting, possibly to take place in November, will be discussed at the next meeting. We will also need to think about press releases at that time.</p>	ALL
<p>7/11 Communications</p> <p>A new contacts list is required for the Website.</p>	

7/12 Any other business

RL issued the results of the first part of the Free Text comments from the Main Questionnaire. This was a summary of Question 54 (Three things you like about Rainow). He is now working on Question 55 (Three things you least like about Rainow), following which he will analyse and distribute the randomly written text that appeared on, and attached to, many questionnaires.

28 November meeting to be rescheduled to 21 November

7/13 Date of Next Meeting

Monday 17th October 2005, 7pm at the Rising Sun Inn.